



## UNITED STATES PATENT AND TRADEMARK OFFICE

COMMISSIONER FOR PATENTS  
UNITED STATES PATENT AND TRADEMARK OFFICE  
WASHINGTON, D.C. 20231  
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APPLICATION NUMBER	FILING/RECEIPT DATE	FIRST NAMED APPLICANT	ATTORNEY DOCKET NUMBER
09/785,408	02/16/2001	Robin Chase	Zipcar/US Patent

24390

LUCASH, GESMER & UPDEGROVE, LLP  
40 BROAD ST  
SUITE 300  
BOSTON, MA 02109



CONFIRMATION NO. 1960

FORMALITIES LETTER



\*OC000000005958112\*

Date Mailed: 04/11/2001

## NOTICE TO FILE MISSING PARTS OF NONPROVISIONAL APPLICATION

FILED UNDER 37 CFR 1.53(b)

*Filing Date Granted*

An application number and filing date have been accorded to this application. The item(s) indicated below, however, are missing. Applicant is given **TWO MONTHS** from the date of this Notice within which to file all required items and pay any fees required below to avoid abandonment. Extensions of time may be obtained by filing a petition accompanied by the extension fee under the provisions of 37 CFR 1.136(a).

- The signature of the following inventor(s) is missing from the oath or declaration:  
*Paul Covell*
- To avoid abandonment, a late filing fee or oath or declaration surcharge as set forth in 37 CFR 1.16(e) of \$65 for a small entity in compliance with 37 CFR 1.27, must be submitted with the missing items identified in this letter.
- The balance due by applicant is \$ 65.

The application is informal since it does not comply with the regulations for the reason(s) indicated below.

The required item(s) identified below must be timely submitted to avoid abandonment:


- Substitute drawings in compliance with 37 CFR 1.84 because:
  - drawing sheets do not have the appropriate margin(s) (see 37 CFR 1.84(g)). Each sheet must include a top margin of at least 2.5 cm. (1 inch), a left side margin of at least 2.5 cm. (1 inch), a right side margin of at least 1.5 cm. (5/8 inch), and a bottom margin of at least 1.0 cm. (3/8 inch);

06/27/2001 HTECKLU1 00000089 09785408

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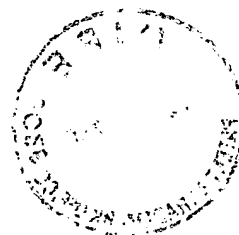
65.00 CH

*A copy of this notice **MUST** be returned with the reply.*

  
Customer Service Center

Initial Patent Examination Division (703) 308-1202

PART 2 - COPY TO BE RETURNED WITH RESPONSE





06-25-01

Sector 1/4

IN THE UNITED STATES PATENT AND TRADEMARK OFFICE

Applicants: Chase et al.  
Serial No. 09/785,408  
Filed: Feb. 16, 2001  
Title: Systems and Methods for Controlling Vehicle Access  
Attorney Docket: ZipCar/US Patent

# 3

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Certificate of Express Mail

I hereby certify that the attached correspondence is being deposited, under 37 CFR 1.10, with the United States Postal Service "Express Mail Post Office to Addressee" Service, Label No. EL 649 829 899 US, on June 22, 2001 addressed to Commr. for Patents, Washington, D.C. 20231.

Signature of person mailing: \_\_\_\_\_

  
David Jacobs

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Response To "Notice to File Missing Parts"

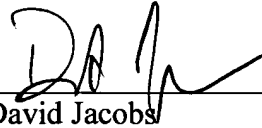
Commissioner for Patents  
OFFICE OF INITIAL PATENT EXAMINATION  
Washington, D.C. 20231

In response to the "Notice to File Missing Parts of Nonprovisional Application" ("Notice") mailed April 11, 2001, enclosed for filing in the referenced application are:

- 1) A petition for a one-month extension of time.
- 2) A copy of the Notice (Part 2).
- 3) Declarations bearing signatures of all three inventors (two Declarations are filed herewith, one signed by inventors Chase and Covell, and the other signed by inventor Danielson).
- 4) Formal drawings (10 sheets) attending to the margin objections raised in the Notice (i.e., with top and left margins of at least 1 inch, and right and bottom margins of at least 5/8 and 3/8 inches, respectively). No new matter has been added.
- 5) Please charge the \$55 small entity petition fee, \$65 declaration surcharge, and any other necessary fee to the Lucash, Gesmer & Updegrave USPTO Deposit Account No. 122-315.

If additional information is required, you are invited to immediately contact the undersigned via telephone or facsimile at the numbers listed below. Thank you for your attention to this matter.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'DA Jacobs', written over a horizontal line.

David Jacobs

Reg. No. 31,770

LUCASH, GESMER &

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